



Auburn Lakes Condominium Association

Venice, Florida 34292

EMERGENCY OPERATIONS PLAN - AS OF FEBRUARY 8, 2016

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PROMULGATION STATEMENT

Information contained in this document is the Emergency Operations Plan for the Auburn Lakes Condominium Community.

This plan provides a framework for use in performing emergency functions during a major disaster or emergency incident affecting the Auburn Lakes Community.

This plan can also be adapted for use with special events within the Town of Venice.

This Emergency Operations Plan includes the four phases of emergency management. They are:

Prevention - those activities which eliminate or reduce the probability of an incident, also known as mitigation;

Preparedness - those activities developed to save lives and minimize damage;

Response - immediate activities which prevent loss of lives and property and provide emergency assistance; and,

Recovery - short and long term activities which return all systems to normal or improved standards.

This plan is prepared in accordance with the National Incident Management System (NIMS) concepts and terminology.

It will be tested, revised and updated as required. All recipients are requested to advise the Home Owners Association President regarding recommendations for improvements.

Initial approval by Auburn Lakes Condo Association Board on 8th day of February, 2016 with incremental updates planned.

PURPOSE OF THE PLAN

This plan is a local level integrated emergency/disaster management manual. It is designed to describe risks that indicate a disaster or emergency condition/incident: Hurricanes; Tornadoes; Lightning; Flooding; Heat Waves; Sink Holes; Human Disease; Fires; Hazardous Materials; Transportation Incidents; Terrorism or other impending or actual calamity endangering or threatening to endanger health, life or property

The goal of the plan is to provide a means to utilize all available resources to **MITIGATE** or prevent potential emergencies or disasters whenever possible, **PREPARE** to deal efficiently with the effects of emergency events, **RESPOND** to matters of life safety and property protection, and promote a means to **RECOVER** rapidly from unavoidable damages.

The plan is intended to be both “generic” and “hazard specific”, covering the entire range of emergency and disaster situations.

A weather-related disaster (i.e. tornado, hurricane, etc.) poses the greatest threat to Auburn Lakes. Guidelines are set forth to prepare for such a disaster, though aspects of this plan can be used for other disaster scenarios.

GOALS:

Priorities are (1) life safety (2) incident stabilization (3) preservation of property.

- Maintain communications with necessary law and order and fire rescue response agencies.
- Evacuate if necessary.
- Evaluate and preserve structural safety.
- Maintain accurate documentation throughout event.
- Return the Community to a normal level.

SITUATIONS AND ASSUMPTIONS

SITUATION:

The Community

The Auburn Lakes Condominium community is a planned development located in Venice, Sarasota County, Florida. There are 80 units have been built at the time of this writing. Condo size is: Living 1320, Lanai 96, Entry 75 for Total 1554 Sq Ft.

The neighborhood is bounded on the South side by Auburn Lakes Dr; on the East side by North Auburn Road; on the west side by Capri Isles on the North by The Sawgrass Community.

See “Property Gallery” link on the web site for a map of the community.

Physical Setting

The Community of Auburn Lakes Circle is comprised of generally flat terrain.

Community Profile:

Demographics

In 2015, Auburn Lakes population numbered approximately 140 residents. There are currently 40 Full time Residents and 100 Part Time Residents. These two categories occupy 100% of the established household properties in the Community. There are 80 Condominiums. The US Census projects a significant increase in the population over the coming 20 years. In 2015 three Auburn Lakes properties sold, most in the mid \$165,000 range.

Auburn Lakes Property Profile **As Of December 2015**

	# of Properties
Properties Inhabited by Residents	72
Rentals	8
Vacant properties	<u>0</u>
Total Properties in the Community	80

Auburn Lakes Population Profile
As Of December 2015

	<u># of Residents</u>
Full Time Residents	30
Part Time Residents	95
Rental Residents	15
Auburn Lakes Total Population	140

Age – The age distribution of Auburn Lakes residents highlights that there are more people in the older age groups. These persons may require assistance in preparing for emergencies and in receiving special care during specific events.

Implications of Neighborhoods: Emergency preparedness can take advantage of neighborhood groups in developing plans. Some residents are more vulnerable to disaster than others, including the very old and the many one person households in the community. These should receive priority attention in individual preparedness.

VULNERABILITIES:

- **Properties:** All properties are at risk for wind and rain damage during tropical storms and hurricanes.
- **Resident Safety:** Resident's personal safety may be at risk causing the need for evacuation.
- **Special Needs:** Those residents with disabilities or healthcare issues may require additional help during these emergency situations (see Attach: 3 for registration information w/ the Sarasota Special Needs Council).
- **Pets:** Also, those residents with Pets need to plan for the safety & welfare of their Pets during these emergency situations (see Attach 4 for a Pet Safety Checklist & Attach 3 for a list of Pet Friendly Shelters).

ASSUMPTIONS (HAZARD ANALYSIS):

Tropical Storms/Hurricanes are the most probable natural cause of emergencies or disasters in the Town of Venice.

Flooding can affect both sound side and ocean front properties in tropical storms and hurricanes. Also areas of Venice are susceptible in heavy downpours and can impact travel.

Drought: Drought can be a problem in this sensitive vegetative environment making brush fire risk high.

Hazardous Materials incidents are possible and most likely related to the transport of fuels.

Aircraft Crashes can happen anywhere, small private planes and military aircraft are the most common in the Town's air space.

National Emergencies, including a possible attack by foreign interests, are not as likely locally but their impact on resources could affect the Community.

Shortages: The shortage of energy or food supplies could threaten the welfare of the population given un-foreseen consequences of an emergency condition/incident.

A weather-related disaster poses the greatest threat to the Community of Auburn Lakes. The following are critical assumptions:

All visitors and residents will not evacuate.

Areas of US 75 will be deemed impassable due to flood waters, debris or fire/rescue operations. Utilities (power, water, telephone) will be down for 24-72 hours (or longer).

All requests for assistance (law enforcement, fire suppression, rescue, medical assistance, structural repair, etc) may not be addressed immediately by the authorities.

Routine provisions (shelter, food, water, sanitary necessities, etc.) may become a concern.

CONCEPT OF OPERATIONS

General:

The Auburn Lakes Board will collect, record and evaluate information in order to determine measures to be taken before, during and after disasters/emergencies.

The information will be evaluated and used to identify the need for critical resources to support response activities and minimize the effects of the emergency.

Operations:

Operation of the plan commences when the Home Owners Association President or a designated representative, determines that the severity or length of the situation warrants plan implementation to reduce the threat to life and/or property

Alert the general community of the disaster or impending disaster through the web site and posted notices. Annex B lists some of the Health Care Facilities in the area that may be used in an Emergency situation. Also, these facilities may be used for the arrangement for the evacuation of impaired residents if necessary (see Attach 4). The President will also initiating damage assessment activities (see Annex C) once the threat has passed and it is safe to do so.

ORGANIZATION

The Annexes: Provide a basis for developing simple Emergency Plan.

Annex A: Health Care Facilities. The Health Care facilities reflected here are in close proximity to Auburn Lakes and include contact information.

Annex B: Damage Assessment. A Basic Outline for assessing damage after the incident.

The Attachments: These Attachments were copied from the City of Venice Website.

Attachment 1: LIVING WITHOUT POWER OR RUNNING WATER

This Attachment provides the Subject checklist

Attachment 2: CODE RED

This Attachment reflects an Emergency Telephone Calling System designed exclusively for residents of the city of Venice. You must however register (see the Attachment)

Attachment 3: What you Need To Take & Where You'll go.

In the event that you must evacuate your Condo, this Attachment will guide you through the process. It also provides you with a List of Emergency Phone Numbers.

Attachment 4: Hurricane Information.

Explains the 5 Categories of Hurricane as well as provides a suggested Checklist of items you may need during the Hurricane.

Attachment 5: The Benefits of Flood Insurance Versus Disaster Assistance.

This is a flyer distributed by FEMA comparing the advantages & disadvantages of having Flood Insurance.

ANNEX A - Health Care Facilities

Health care facilities supporting the Auburn Lakes Community include the following:

Health Care Facilities supporting the Community of Auburn Lakes

Facility	Address
Venice Regional Medical Center	540 The Rialto, Venice, FL 34285
Doctors Hospital of Sarasota	5731 Bee Ridge Road, Sarasota, FL 34233
Englewood Community Hospital	700 Medical Boulevard, Englewood, FL 34223
Sarasota Memorial Hospital	1700 South Tamiami Trail, Sarasota, FL 34239

Venice Regional Medical Center has:

- 6 Health grades 5-Star Ratings
- 3 Health grades Quality Awards
- 222 Affiliated Providers

Doctors Hospital of Sarasota has:

- 11 Health grades 5-Star Ratings
- 5 Health grades Quality Awards
- 328 Affiliated Providers

Englewood Community Hospital has:

- 8 Health grades 5-Star Ratings
- 1 Health grades Quality Awards
- 106 Affiliated Providers

Sarasota Memorial Hospital has:

- 16 Health grades 5-Star Ratings
- 4 Health grades Quality Awards
- 775 Affiliated Providers

ANNEX B - DAMAGE ASSESSMENT

PURPOSE

To provide for a post-storm assessment of damages in order to give Local, State & Federal agencies information regarding the extent of property damage.

MISSION

Provide a preliminary disaster assessment to be completed within 24 hours
Provide a detailed disaster assessment post-storm
Assist in computing damages
Assist in determination of proper resources for recovery

ATTACHMENT 1 - LIVING WITHOUT POWER OR RUNNING WATER

All Auburn Lakes residents should be prepared to function at least 3 days (or more) without outside support. Consider the following items if a catastrophic event occurs.

Emergency Light and News

1. Lighting Sources - Flashlight/extra batteries - Lanterns
2. Portable radio/extra batteries - Cell phone/charger

Toiletries

1. Personal Hygiene Supplies
2. Glasses/Contact Supplies
3. Prescription Medications Aspirin, Tylenol, etc.
4. Anti-bacterial handwash/wipes

Food and Water

1. Drinking water should be prepared. Consider a minimum 3 gallons per person per day.

Clothing

1. Outfits for 3+ days, consider worst case scenario of wet weather, heavy debris, etc.
2. Rain Gear, Jeans, Boots, Gloves, Hats, Sunscreen, Insect repellent

Sleeping Arrangements

1. All Emergency Management Team (EMT) personnel should bring sleeping bags, pillows, or other appropriate linens to the Emergency Operations Center (EOC).

SECURITY OF RESIDENCE

- Window area taped/boarded Doors braced
- Power shut off
- LP gas tanks secure and shut off
- Drapes or curtains closed
- Bath tub clean/filled with water
- Water supply to house cut off
- Loose yard items secured
- Boats/vehicles secured
- Tools/materials for damage control
- Waterproof container for documents and valuables
- Check with insurance agent about damage

ATTACHMENT 2- CODE RED



How CodeRED® Works

The CodeRED® Emergency Telephone Calling System is a high-speed telephone communication service available for emergency notifications. CodeRED® employs a one-of-a-kind Internet mapping capability for geographic targeting of calls, coupled with a high-speed telephone calling system capable of delivering customized prerecorded emergency messages directly to homes and businesses at the rate of up to 60,000 calls per hour. CodeRED® subscribers control their emergency broadcasts from anywhere in the world via a secure Internet Portal.2.

This CodeRed system is for city of Venice residents only. If you are outside the city limits you are not eligible for this emergency contact system. If you live outside of the city limits, you may register on the Sarasota County CodeRED system by calling (941) 861-5000.

Venice city residents and businesses are urged to click on the link “[CodeRED Residential and Business Data Collection Page](#)” to update contact information. Required information includes first and last name, street address (physical address, no P.O. boxes), city, state, zip code, and primary phone number, additional phone numbers optional.

Much of the database has been supplied to Emergency Communications Network, but no one should automatically assume his or her telephone number is included. All businesses should register, as well as all individuals who have unlisted phone numbers, those who have changed their phone number or address within the last year, and those who use a cellular phone as their home phone.

The CodeRED system is a geographical-based notification system, which means street addresses are needed to select which telephone numbers will receive emergency notification calls in any given situation. The system works fine for cellular phones too, but requires a street address. People who have recently moved in the city but kept the same listed or unlisted number also need to change their addresses in the database.

The information is used for emergency notification purposes only.

ATTACHMENT 3 – EMERGENCY SHELTER PREPARATIONS

What you'll need to take

Going to a shelter should be your last choice of options for dealing with a hurricane. A better option is leaving the state when the storm starts to enter the Gulf of Mexico and is predicted to come toward the Florida west coast. If you can't do that and you live in an area that is not prone to flooding, fortifying your home and staying there is another option.

Staying with a friend whose home is in a safe location is another option. If you must leave your home and go to a shelter, here are some things you will want to take with you:

- Pillows, blankets, air mattresses and sleeping bags.
- Extra clothing, shoes, eyewear, personal hygiene items such as toothbrush, toothpaste, deodorant, toilet paper, towels and soap.
- Important papers (especially those proving residency) in waterproof containers.

The Venice Police Department will carefully monitor people who are allowed to go into devastated areas. Unless you can prove residency, you may not be allowed to return to your home immediately due to the need for security.

- Bottled water and non-perishable food with manual or battery operated can opener.
- Rolls of quarters.
- Medications.

You may want to put important papers, medications and other items which are easily damaged by water inside a plastic container, such as a sealed plastic bag.

Where you'll go

In the event a hurricane warrants evacuation, the American Red Cross will open shelters as needed and as deemed serviceable. The openings will be announced by local media, as will those that are to be used if you bring your pets. Do not go to a shelter until the announcement has been made on television or radio. The following are possible Red Cross emergency shelters in this area:

- Pine View School, 501 Old Venice Road, Osprey, pet friendly;
- Venice Community Center, 326 S. Nokomis Ave., Venice;
- Garden Elementary School, 700 Center Road, Venice;

- Glenallen Elementary School, 7050 Glenallen Blvd., North Port;
- North Port High School, 6400 W. Price Blvd., North Port, pet friendly;
- Heron Creek Middle School, 6501 W. Price Blvd. North Port, pet friendly;
- Taylor Ranch Elementary School, 2500 Taylor Ranch Road, Venice.

Alcoholic beverages and weapons are not permitted at these shelters. If you have special health considerations and are not able to evacuate by yourself, register with Sarasota County Special Needs at (941) 861-5000. Do it today.

Numbers to have in an emergency:

- Venice Police Department Non-emergency: (941) 486-2444 Immediate Emergency Only: 911
- Venice Fire Department Non-emergency: (941) 480-3030 Monday - Friday, 8 a.m. - 4 p.m. Immediate Emergency Only: 911
- To report a water or sewer emergency: (941) 486-2770
- To report a power outage: Florida Power and Light: 1-800-4-OUTAGE (468-8243)
- For non-emergency city information, City Hall: (941) 486-2626, Monday - Friday; 8 a.m. - 4 p.m.
- Sarasota County Call Center: (941) 861-5000

ATTACHMENT 4 – HURRICANE INFORMATION

Hurricane season in Southwest Florida is June 1 - Nov. 30. Hurricanes are categorized by their wind velocities:

Category 1	74-95 mph winds; expect up to 7-foot tides; all mobile home parks, keys and other coastal areas at elevations of less than 7 feet above sea level must evacuate. Damage is likely to be primarily to landscaping and mobile homes.
Category 2	96-110 mph winds; there may be up to 12-foot tides; all above noted areas plus coastal areas at elevations of less than 12 feet above sea level must evacuate. Expect some trees blown down and damage to signs, mobile homes, some roofing, windows and doors of other buildings.
Category 3	111-130 mph winds; expect up to 14-foot tides; all above noted areas plus coastal areas at elevations of less than 14 feet must evacuate. Same damage as

Emergency Checklist

- Batteries
- Blankets, Pillows, Towels
- Can Opener
- Cash
- Charcoal
- Chlorinated Bleach
- Clean-up Supplies
- Clock-Battery Operated
- Clothing/Rain Gear
- Cooking Tools/Fuel
- Cooler & Ice
- Fire Extinguisher
- First Aid Kit
- Flashlight
- Fuel Tanks Filled
- Important Documents
- Keys
- Masking Tape
- Matches/Lighter
- Mosquito Repellent
- Non-perishable Food
- Paper Towels
- Plates, Cups, Utensils
- Photo ID
- Prescriptions for 1 Month
- Safe Shelter Plans
- Sleeping Bags/Mats
- Toilet Paper

	above, but with additional structural damage to small buildings. Mobile homes will probably be destroyed.
Category 4	131-155 mph winds; expect up to 20-foot tides; all above noted areas plus coastal areas at less than 20 feet must evacuate. There will be extensive damage to roofing materials, windows and doors, with complete failure of roofs on many small residences.
Category 5	156 and over mph winds; expect tides to be more than 20 feet; all above named areas plus coastal areas at less than 21 feet must evacuate. Extensive damage to windows and doors, complete failure of roofs on many residences and industrial buildings. Extensive shattering of glass in windows and doors. Some complete building failures. Small buildings overturned or blown away.

Important Links

- Toiletries
- Tools for cleanup
- Trash Bags
- Water & Purification Kit
- Weather Radio

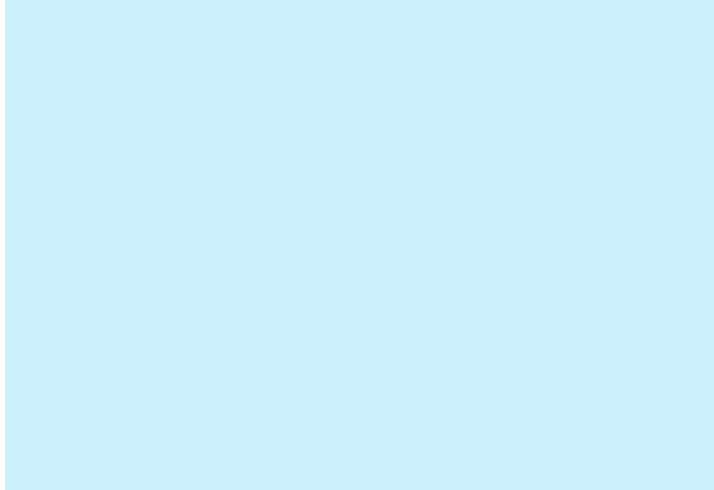
Parents

- Baby Formula, Food
- Baby Wipes
- Diapers
- Toys, Books, Games

Pet Owners

- Pet Carrier
- Pet Food
- Pet Medicines

- National Hurricane Center (NOAA)
- SCGOV Storm Center
- Hurricane Guide
- Free Hurricane Tracking Map
- County Maps
- The Official Portal of The State of Florida



ATTACHMENT 5 - The Benefits of Flood Insurance Vs Disaster Assistance

The Benefits of Flood Insurance Vs Disaster Assistance

Flood Insurance

- You are in control. Flood insurance claims are paid even if a disaster is not declared by the President.
- More than 20 percent of NFIP claims come from outside of mapped Special Flood Hazard Areas.
- There is no payback requirement.
- Flood insurance policies are continuous, and are not non-renewed or canceled for repeat losses.
- Flood insurance reimburses you for all covered building losses up to \$250,000 for residential occupancies and up to \$500,000 for businesses. Contents coverage is also available up to \$100,000 for residential occupancies and up to \$500,000 for businesses.
- The average cost of a flood insurance policy is about \$600 annually. The cost of a preferred risk policy is less than \$200 annually, if you live in a moderate-to-low-risk area.

Disaster Assistance

- Most forms of Federal disaster assistance require a Presidential declaration.
- Federal disaster assistance declarations are not awarded in all flooding incidents.
- The most typical form of disaster assistance is a loan that must be repaid with interest.
- The duration of a Small Business Administration (SBA) disaster home loan could extend to 30 years.
- The average Individuals and Households Program award for Presidential disaster declarations related to flooding in 2008 was less than \$4,000.
- Repayment on a \$50,000 SBA disaster home loan is \$240 a month or \$2,880 annually at 4 percent interest.